

DARTMOUTH-WILLOW TERRACE CONDOMINIUM ASSOCIATION

MINUTES OF THE REGULAR BOARD MEETING

AUGUST, 15, 2013

Board members present: Anita Henkel, Bill Seiller, Bob maddox, Rhoda Bell, Keith Eiken

Others Present: Steve Vanhooser, Sandra Lord

Open Session: S. Lord stated that the leak in unit #73 appears to have been fixed.

Meeting called to order at 7:45 PM

Approval of Minutes of the Regular Board Meeting of 6/20/13 was moved by Bill Seiller and seconded by Anita Henkel. Motion carried

New Business:

Discussion of the proposal for lobby floor restoration. Tabled until another bid is received.

Proposal for replacement of the brass liner on the WT elevator door was moved to be accepted by R. Bell and seconded by A. Henkel. Motion carried.

A proposal for a new web site for DWT was submitted by Crawford Design. Motion to accept by R. Bell, with second from A. Henkel. Motion carried. Henkel and Parrish will review with Crawford Design to include updated handbook.

Old Business:

Additional storage cages are being constructed in the old storage room.

The reserve fund committee will present their status at the September meeting.

Committee Reports:

Finance and Budget- A/R's are in good shape, Donna Bodi has been working on keeping payments up to date. Chad may want to rename some of the line items for the budget for next year, in order to accurately reflect money spent.

Building and Grounds:

Lights in the Dartmouth fountain have been replaced. Gutters on the WT garage will be cleaned. WT garage door has been repaired. Elevator call lights have been replaced. Guest room plaster problems have been repaired. Back entrance hall of the WT has been painted. Problems with the sprinkler systems will be looked into. Discussion of the roof/life of the WT, a possibility that it is under warranty.

Staff/Personnel Report:

Chad has revised some schedules and duties. At the annual meeting the board would like to have a list of the duties of each shift to present to the members. Discussion of out-sourcing some of the cleaning and maintenance.

Delinquent accounts were discussed in a closed meeting,

There being no other business, it was moved to adjourn by Henkel and seconded by Eiken. Meeting adjourned at 8:45 PM

Next meeting 10/17/13